

## **Clinical Practice and Service Provision in Endocrinology Working Group Remit**

November 2024

### **Purpose of the group**

To ensure that all aspects of Clinical Practice and Service Provision in Endocrinology are discussed and actions are developed to continue the work of the Clinical Committee outside the three annual meetings.

### **Aims**

- To provide a better understanding of how the Clinical Committee can best have an impact in the areas of Clinical Practice and Service Provision
- To give underrepresented areas of Clinical Endocrinology the opportunity to have a voice
- To utilise expertise outside of the Clinical Committee membership as appropriate

### **Objectives**

Identify tangible short and medium-term outcomes, including milestones, that the working group should set out to achieve

Expert advice on the specific Society activities that fall under this remit, maximising impact with the available resource

Identify long term outcomes (with measures) that the Clinical Committee should be striving towards

### **Composition**

- Chair 1-2 members of Clinical Committee.
- Members: Up to 10 members of the Society, including at least 1-2 other members of Clinical Committee, recruited via an open call to the Society's membership. The composition of this group will be balanced in terms of geographical location, gender and professional expertise. Included within this group should be representatives of all four nations, plus at least two members who work in DGH locations. All members of this group should be current Society members, including the members of the Clinical Committee.

### **External advisors:**

Additional expertise may be sought from other professionals as required.

### **Duration of service**

Chair(s) will serve for the duration that they are on Clinical Committee, and will have the opportunity to continue as a member for 2 additional years following this.

Members will serve on the working group for 3 years.

## **Reporting**

The Working Group will report its working to Clinical Committee via written and verbal report at each Clinical Committee meeting

## **Meetings:**

Virtual meetings held 2 times per year for 1-2 hours at the discretion of the Chair(s), in May and September (prior to Clinical Committee Meetings)

## **Remit**

The group should address, but not be limited to, the following areas:

- Bitesize Webinars and SfE Online Skills Academy content
- Resource Hub Content
- Primary and Secondary Care Interface Content
- Patient Safety Consultations, including drug availability
- Guidelines and Consultations
- Advice and Guidance

## **Expected outputs**

A final report summarising findings and recommendations to be delivered to Clinical Committee prior to each meeting.

## **Secretariat**

Clinical Programme Manager, SfE

Clinical Programme Officer, SfE

## **Additional notes**

- The group should consult as broadly as they feel necessary e.g. across the whole membership or with expert individuals
- All papers and minutes must be treated in strictest confidence
- All members must act in the best interest of the Society; any potential conflicts of interest should be declared.