

Data Registry Suggestion – Audit/Service Improvement Project Suggestion Form

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| Applicant Name & Email |  |
| SfE Membership Status (Current/Expired) |  |
| Suggested Steering Group Members and why | Name  | Reason for Inviting into Steering Group |

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| Project Type | Audit/Registry/Service Improvement (Delete Non applicable)  |
| Project title |  |
| Background |  |
| Aims and Objectives |  |
| Method |  |
| Plan for collection and handling of data |  |
| Timeline |  |
| Expected benefits for patients |  |
| Expected benefits for the SfE |  |
| Expectation and requirements of SfE | Eg what level of support do you require – see website for categories |
| Outputs Expected | Eg Registry, workshops  |
| Outline of costs and financial arrangements |  |
| Please describe any benefit to the Industry Partner (if any, plus amount of funding) |  |
| Plan for publication of data and outcomes | Eg SfE BES abstract, publications, articles in The Endocrinologist |
| Key reference documents |  |

**Publication of results**

By signing this agreement all parties agree that the Society for Endocrinology has the right to publish any negative treatment outcomes.

In order for the Society to approve and/or support this project the following criteria must be met:

* Expectations and requirements of all parties will be recorded in the Project Initiation Document, in writing and signed.
* Publications or products will carry the SfE logo; copyright and any intellectual property generated will remain with SfE.
* No person acting on behalf of SfE is receiving any personal payment.
* The project must either enhance patient care or be for the benefit of endocrinology patients or alternatively benefit the NHS and as a minimum maintain patient care in the field of endocrinology.
* The project must demonstrate pooling of skills, experience and or resources from all parties involved for the joint development and implementation of patient and/or healthcare centered projects in the field of endocrinology. There must be a shared commitment to successful delivery from all parties and each party must make a significant contribution.
* The project must be carried out in an ethical, open and transparent manner.
* Is expected to benefit the NHS.
* Must not constitute an inducement to health professionals or other relevant decision makers to prescribe, supply, recommend, buy or sell a medicine
* Must be prospective in nature.
* Must be documented in a formal written agreement which is kept on record.
* Must have a summary of the Project certified by Clinical Committee and the Society and made publicly available on endocrinology.org before arrangements are implemented.
* Outcomes must be made publicly available / published by all parties.

Office use only:

*Clinical Committee Outcome*

*Approved/Approved subject to successful funding application/Additional Information Needed/Not approved at this time*

*Signed*

*Dated*