

## **BYELAWS**

| <b>Contents</b>                                      | <b>Page</b> |
|--|-------------|
| 1: Membership  | 2-3         |
| 2: Nominations for membership and method of election | 3           |
| 3: Removal of member                                 | 3           |
| 4: Resignation of member                             | 4           |
| 5: Nominations to Council                            | 4           |
| 6: Governance  | 4           |
| 7: Publications                                      | 4           |
| 8: Grants  | 5           |
| 9: Other activities                                  | 5           |

## 1. **Membership**

(a) Persons professionally interested in endocrinology via research, teaching, clinical practice or study shall be eligible for membership.

(b) There shall be the following categories of membership, each of which will be further sub-categorised:

(i) Clinical Academic Membership:

*Sub categories:*

Full: for those post CCT/CESR or 12 years from attainment of MBBS (whichever is earliest)

Early Career: for those up to CCT/CESR or 12 years from attainment of MBBS (whichever is earliest)

Student: for those who are medical students, or undifferentiated clinical trainees at one of the following levels: FY1, FY2, ST1/CT1, ST2/CT2

(ii) Clinician-in-Practice Membership:

*Sub-categories:*

Full: for those post CCT/CESR or 12 years from attainment of MBBS (whichever is earliest)

Early Career: for those up to CCT/CESR or 12 years from attainment of MBBS (whichever is earliest)

Student rate: for those who are medical students, or undifferentiated clinical trainees at one of the following levels: FY1, FY2, ST1/CT1, ST2/CT2

(iii) Scientist Membership:

*Sub-categories:*

Full: for those 10 years or more post- PhD

Early Career: for PhD students and for those up to 10 years post-PhD with no clinical training

Student: for those who are undergraduates or full-time Masters science students

(iv) Nurse Membership:

*Sub-categories:*

Full: for those with 3 years or more experience of endocrine nursing

Early Career: for those with up to 3 years' experience of endocrine nursing

Student: for those who are undergraduate or full-time Masters nursing students

(v) Associated Professional Membership (for those who do not fit within any of the above categories):

*Sub-categories:*

Full: for those post-10 years working in an allied field

Early Career: for those up to 10 years working in an allied field

Student: for those who are undergraduates or full-time Masters students.

Members in the Early Career and Student sub-categories are eligible for a reduced subscription rate up until completion of any of the above as applicable.

In each of the above categories, there shall be an Honorary and a Senior sub-category:

Honorary Membership:

For those of special distinction in endocrinology or who have performed outstanding service to the Society; elected by Council;

#### Senior Membership:

For those members paying the Full rate who are retired from full-time employment and all clinical practice who have previously been continuous members of the Society for 15 years or more.

- (c) Each type of member (but not those sub-categorised as Honorary or Senior) shall pay an annual subscription, the amount of which shall be determined by Council. Subscriptions shall be payable in advance and shall become due on such date as may be decided by Council.
- (d) All categories of members shall have the right to receive notice of and attend any General Meetings. All members, with the exception of those sub-categorised as students, shall have the right to take part in elections of Council members and to vote at General Meetings ("Voting members") unless otherwise determined by the Society in a General Meeting.
- (e) All categories of members shall have the following privileges, subject to amendment by Council from time to time:
  - (i) Members may attend any scientific event of the Society
  - (ii) Members are entitled to online access to the current content of the Society's official journals
  - (iii) Members are entitled to receive all the Society's journals at a concessionary rate
  - (iv) Members have the opportunity to subscribe to other Society publications at preferential rates as determined by Council from time to time
  - (v) Members are eligible to apply for Society grants in accordance with individual grant criteria.
- (f) Any member who has been given notice that his or her subscription is one year in arrears shall cease to be a member on notice from Council to that effect but shall be eligible for re-election.

## **2. Nominations for membership and method of election**

- (a) Current members of the Society may propose candidates for all categories of membership by submitting to the office a completed proposal form containing a statement of the candidate's qualifications for election.
- (b) If no member is available to act as a proposer, the application will be considered by the General Secretary upon sight of an accompanying CV and letter on institutional letterhead from the applicant's Head of Department.
- (c) Candidates shall be deemed elected to the Society from the names proposed subject to approval at each Officers' Sub-committee meeting and subsequent Council approval. Council shall not be required to give reasons for its acceptance or rejection of a particular candidate.
- (d) Any Member may nominate a candidate for Honorary Membership by submitting a request to the office. Nominations will be considered by Council.
- (e) Full and Nurse Members may apply for Senior Membership if they fulfil the criteria in Section 1b.

**3. Removal of member**

Any member who wilfully refuses or neglects to comply with the provisions of the Articles or the Byelaws of the Society or, in the sole opinion of Council, is guilty of any conduct injurious to the character or interests of the Society shall be liable to removal by a resolution of not less than 75% of the members of Council present at the meeting at which the decision is taken. At least twenty-eight days before the meeting at which the resolution is to be discussed, the member shall be given notice of the intended resolution and will have the opportunity at the meeting and before the voting on the resolution, of presenting written and oral evidence in defence. Any subsequent decision to remove such member shall not be subject to any further right to appeal.

**4. Resignation of member**

Any member may resign his membership with immediate effect by giving written notice to Council addressed to the Secretary. A resigning member shall not be entitled to be refunded any part of a subscription paid in advance.

**5. Nominations to Council**

The Society shall, so far as reasonably practicable, seek to ensure that Council comprises equal numbers of persons involved in research and clinical practice and election forms may specify this as an additional requirement.

**6. Governance**

The Society shall have the following committees:

- A Clinical Committee
- A Corporate Liaison Committee
- An Early Career Steering Group
- A Finance Committee
- A Nominations Committee
- A Nurse Committee
- A Programme Committee
- A Publications Committee
- A Public Engagement Committee
- A Science Committee

A full remit for each committee/group is approved by Council and is made available publicly on the website or is available from the Society office.

Each committee/group shall consist of a Chair appointed by Council and at least three members. The Chair shall report to Council. Unless otherwise determined by Council, the Chair of the Finance Committee shall be the serving Treasurer, the Chair of the Nominations Committee shall normally be the serving President, the Chair of the Programme Committee shall be the serving Programme Secretary and the Chair of the Publications Committee shall be the serving General Secretary. Their terms as Chairs shall be co-terminous with their term of office on Council. The Chair of the Clinical Committee, the Nurse Committee, the Public Engagement Committee and the Science Committee shall serve for a term of four years. The Chair of the Corporate Liaison Committee shall serve for a term of three years and the Chair of the Early Career Steering Group shall serve for a term of two years.

Council may set up other sub-committees and groups as required and these will report to a designated committee.

There are job descriptions for the Officers, Council members, Committee Chairs and Committee members and these are supplied upon election.

**7. Publications**

- (a) The Society shall publish the *Journal of Endocrinology*, the *Journal of Molecular Endocrinology* and *Endocrine-Related Cancer* and may also publish such other publications as it may determine subject to compliance with its Memorandum and Articles of Association

- (b) The editors of the Society owned publications shall be appointed by Council for a term of five years renewable thereafter up to a total term of seven years. Editors shall be ex-officio members of the Publications Committee.

**8. Grants**

Grants shall be made available to members from time to time, subject to compliance with the Memorandum and Articles of Association of the Society and subject to any qualifying rules for the individual grants or other rules made by Council from time to time. These rules can be found within the individual grants information on the website.

**9. Other activities**

The Society engages in a wide range of other activities such as, but not exclusively:

- Research and audit projects – for which there are specific governing and protocol documents
- Public engagement activities
- Work with stakeholders, e.g. the European and International Societies, industry partners, patient support groups, the National Institute for Clinical Excellence, The Royal College of Physicians, The Advisory Committee on Clinical Excellence Awards, etc.

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